



**COMUE**  
Languedoc  
Roussillon  
Universités

Boas-vindas  
Welcome 欢迎  
Bienvenido  
Bem-vindo  
Willkommen  
Welkom  
Bienvenido  
Benvenuto



➔ **STUDYING**  
**IN MONTPELLIER,**  
**NÎMES, PERPIGNAN**

**PRACTICAL GUIDE  
FOR INTERNATIONAL  
STUDENTS**



**2016 EDITION**

# STUDYING IN MONTPELLIER, NÎMES, PERPIGNAN



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# 1 PRESENTATION OF THE HIGHER EDUCATION SYSTEM

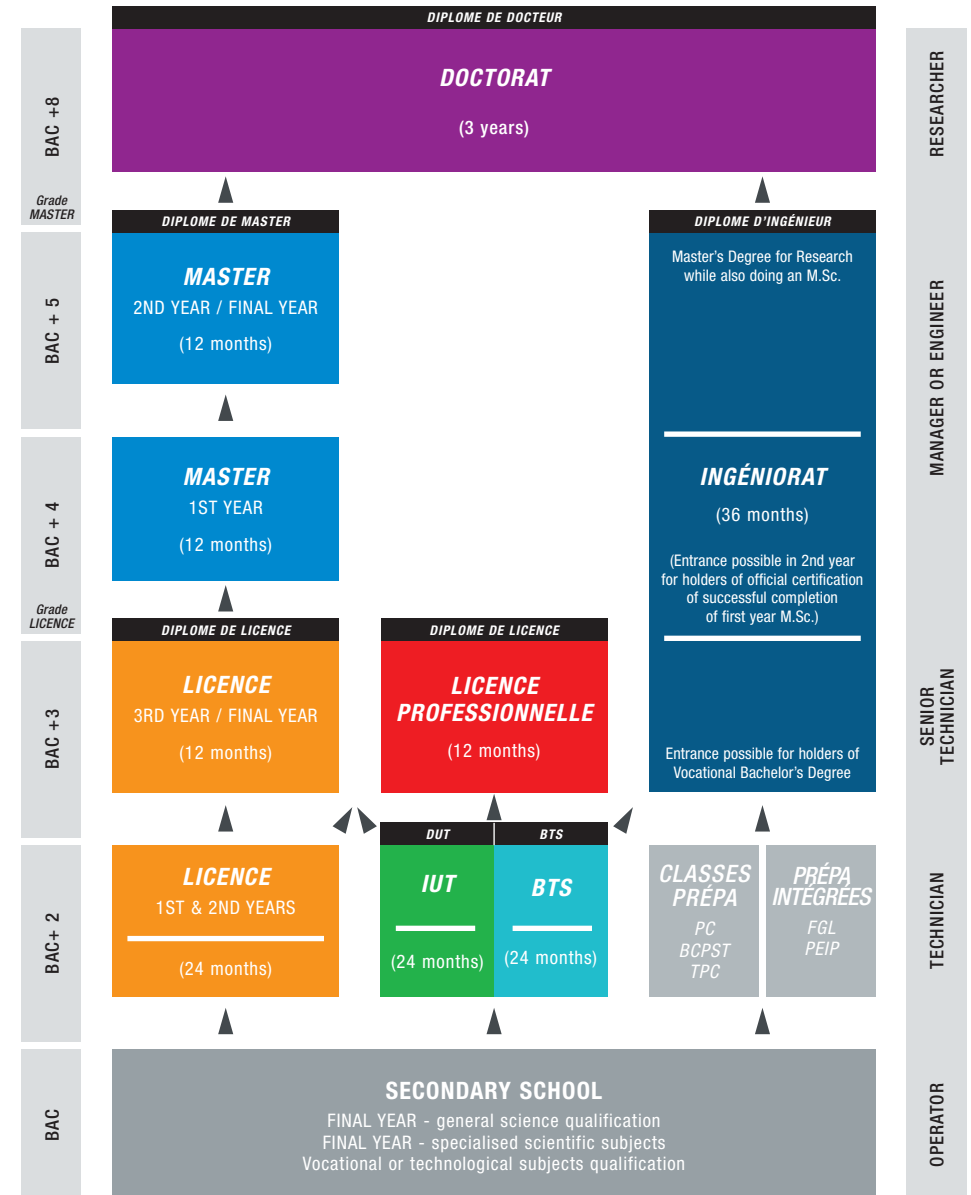
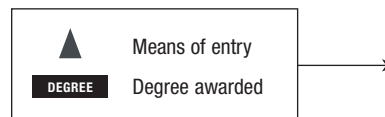
## A. HIGHER EDUCATION IN FRANCE

French universities organise their courses over 3, 5 and 8 years, awarding Bachelor's Degrees (licence, L), Master's Degrees (M) and Ph.D. Degrees (doctorat, D) respectively.

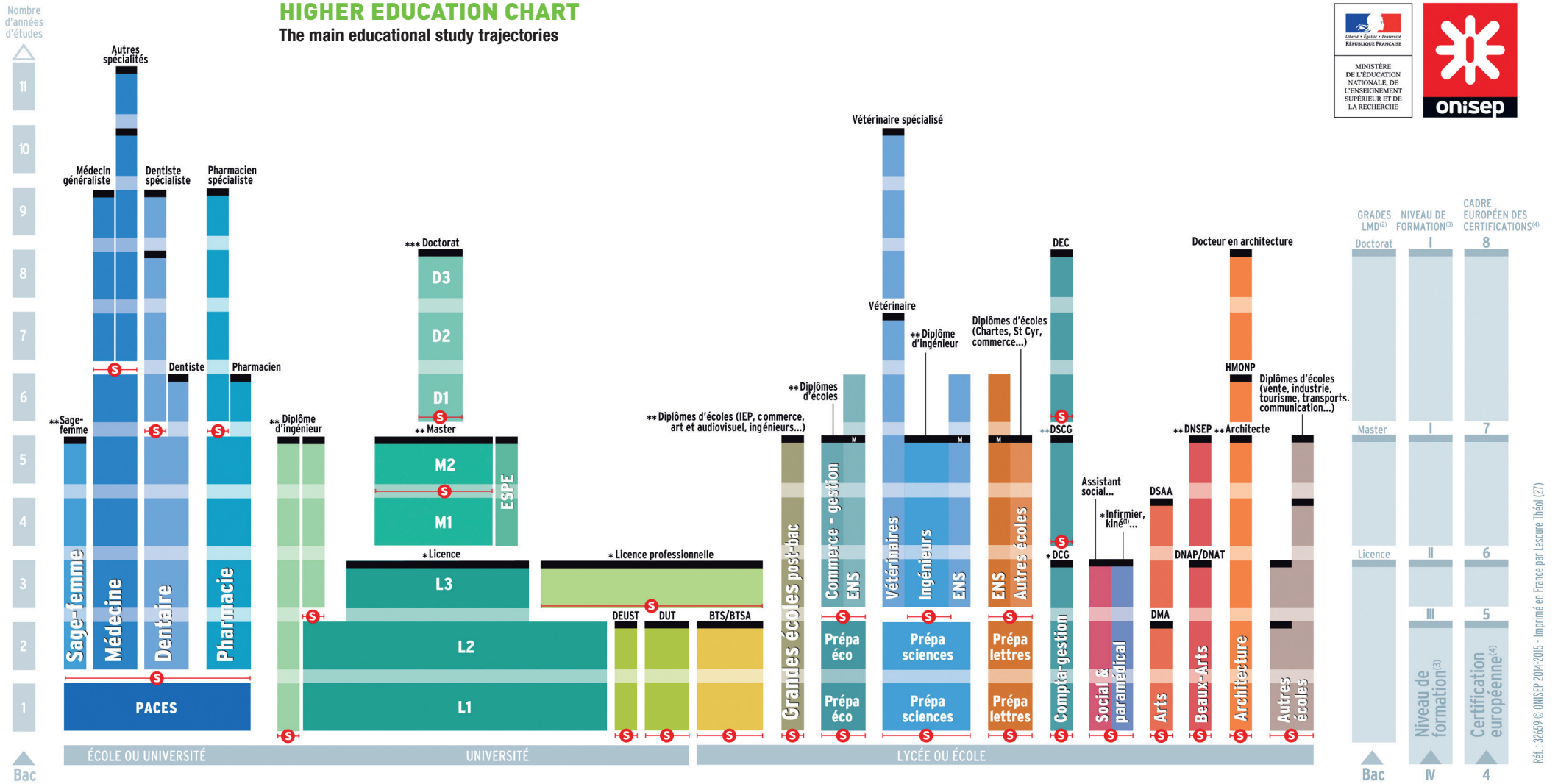
For all Degrees, the tuition is split into terms / semesters (a student can complete 2 terms / semesters per academic year), each one corresponding to a value of 30 credits, which can be added or transferred to home universities within France and Europe.

<b>DOCTORAT = DOCTORATE</b>	<b>DIPLOME DE DOCTEUR =</b> Ph.D. Degree
<b>INGÉNIORAT = Engineering Specialist / Master of Science</b>	<b>DIPLOME D'INGÉNIEUR=</b> Degree in specialised subjects at Engineering Specialist level
<b>MASTER = M.Sc. / M.A. Degree</b>	<b>DIPLOME DE MASTER =</b> Master of Science / Arts Degree
<b>LICENCE = B.Sc. / B.A. Degree</b>	<b>DIPLOME DE LICENCE =</b> Bachelor of Science / Arts Degree
<b>LICENCE PROFESSIONNELLE = Vocational Bachelor's Degree</b>	
<b>IUT University Institute of Technology</b>	<b>DUT diploma certifying the first two years</b> of a vocational Bachelor's Degree level
<b>BTS</b>	<b>BTS diploma certifying the first two years</b> of a vocational Bachelor's Degree level
<b>CLASSES PRÉPA = PREPARATORY COURSES</b> for competitive entrance exams to French specialist universities PC = Physics & Chemistry BCPST = Biology, Chemistry, Physics & Earth Sciences TPC = Technology, Physics & Chemistry	
<b>PRÉPA INTÉGRÉES = INTEGRATED PREP COURSES</b> for competitive entrance exams to French specialist universities FGL = Fédération Gay-Lussac PEIP = Parcours des écoles d'ingénieurs Polytech	

Grade MASTER = Master of Science / Arts Degree  
Grade LICENCE = Bachelor of Science / Arts Degree



# 1 PRESENTATION OF THE HIGHER EDUCATION SYSTEM



BTS(A) : brevet de technicien supérieur (agricole)  
 D : doctorat  
 DCG : diplôme de comptabilité et de gestion  
 DEC : diplôme d'expert-comptable  
 DEUST : diplôme d'études universitaires scientifiques et techniques  
 DMA : diplôme des métiers d'art  
 DNAP : diplôme national d'arts plastiques  
 DNAT : diplôme national d'arts et techniques  
 DNSEP : diplôme national supérieur d'expression plastique  
 DSAA : diplôme supérieur d'arts appliqués  
 DSCG : diplôme supérieur de comptabilité et de gestion

DUT : diplôme universitaire de technologie  
 ENS : école normale supérieure  
 ESPE : école supérieure du professorat et de l'éducation  
 HMONP : habilitation à l'exercice de la maîtrise d'œuvre en son nom propre  
 IEP : institut d'études politiques  
 L : licence / M : master  
 PACES : première année commune aux études de santé<sup>(1)</sup>  
 \* : tout ou partie de ces formations délivrent le grade de licence  
 \*\* : tout ou partie de ces formations délivrent le grade de master  
 \*\*\* : tout ou partie de ces formations délivrent le grade de doctorat

(1) Attention, certaines écoles paramédicales recrutent après la première année d'études de santé (PACES)  
 (2) Grades LMD : les grades de licence, master, doctorat correspondent à des paliers de formation européens.  
 (3) Le niveau de formation permet de classer des diplômes et des certifications en fonction d'objectifs professionnels visés (métiers, fonctions ou activités). Pour en savoir plus : Les titres répertoriés au Répertoire national des certifications professionnelles (RNCP)  
 (4) Le Cadre européen des certifications (CEC ou EOF en anglais) permet aux états membres de la Communauté européenne de comparer les certifications et les diplômes délivrés par les différents pays.

■ Diplôme ou Diplôme d'État  
 S Accès sélectif (concours à épreuves, sélection sur dossier)  
**Il existe des passerelles entre ces différentes filières.**

# 1 PRESENTATION OF THE HIGHER EDUCATION SYSTEM

## B. HIGHER EDUCATION IN MONTPELLIER, NÎMES AND PERPIGNAN

<b>MONTPELLIER UNIVERSITY</b> <a href="http://www.umontpellier.fr">www.umontpellier.fr</a>	<b>PAUL VALÉRY UNIVERSITY MONTPELLIER 3</b> <a href="http://www.univ-montp3.fr">www.univ-montp3.fr</a>	<b>NÎMES UNIVERSITY</b> <a href="http://www.unimes.fr">www.unimes.fr</a>	<b>UNIVERSITY OF PERPIGNAN VIA DOMITIA</b> <a href="http://www.univ-perp.fr">www.univ-perp.fr</a>	<b>MONTPELLIER SUPAGRO</b> <b>National Institute of Higher Education in Agricultural Sciences</b> <a href="http://www.supagro.fr">www.supagro.fr</a>	<b>ENSCM</b> <b>Montpellier Higher National Institute of Chemistry</b> <a href="http://www.enscm.fr/">www.enscm.fr/</a>
<p>Economics and Social Administration (AES)                      Law and Political Science                      Economics                      Institute for Civil Service Preparatory Studies (IPAG)                      Institute for Business and Management Sciences (ISEM)                      Medicine                      Dentistry                      Pharmacy                      Physical Activity, Sports Science and Techniques (STAPS)                      Sciences:                      - Fundamental Biology                      - Applied Biology and Ecology                      - Chemistry                      - Engineering Sciences                      - Sciences of the Universe                      - Physics and Mathematics                      Institute of Business Administration (IAE)                      Polytech - Engineering Institute                      University Institute of Technology (IUT) of Montpellier-Sète                      University Institute of Technology (IUT) of Béziers                      University Institute of Technology (IUT) of Nîmes                      Faculty of Education</p>	<p>Literature, Arts, Philosophy, Psychoanalysis                      Foreign and Regional Languages and Cultures, and Applied Foreign Languages (LEA)                      Human and Environmental Sciences                      Economic, Legal, Social and Management Sciences                      Faculty of Social Sciences (Sociology, Ethnology and Psychology)                      Education and Sciences for Languages, Literature, Art, Human and Social Sciences (LLASHS)                      Institute of Sciences of Information and Communication Technology and Sciences of Language (ITIC)                      Institute of French Studies for Foreign Students (IEFE)</p>	<p>English                      Design                      Biology/Environment                      Law                      Economic and Social Administration                      Spanish                      History                      Modern Literature                      Mathematics/Computing                      Physics/Chemistry                      Psychology</p>	<p>Arts, Literature and Languages                      Legal and Economic Sciences                      Human and Social Sciences                      Education Science                      International Tourism, Hotels and Catering                      Science, Technology and Health                      Physical Activity, Sports Science and Techniques (STAPS)                      University Institute of Technology (IUT) of Perpignan                      Institute of Business Administration (IAE)                      Cross-Border Franco-Catalan Institute (IFCT)                      University Centre for French Studies (CUEF)</p>	<p>Specialist subjects: Agriculture, the Agri-Food Industry, Sustainable Management of Natural Resources                      Department of Biology and Ecology (BE)                      Soils, Water, Crops and Livestock Systems Department (MPRS)                      Department of Sciences for Agri-Bio Processes (SABP)                      Department of Economics, Management and Social Sciences (SESG)                      Institute for Higher Education in Vine and Wine Sciences (IHEV)                      Institute for Higher Education in Tropical and Sub-Tropical Agri-Food Sciences (IRC)                      Institute for Innovative Education in Agro-Environment (IEAE)                      'SupAgro Foundation' University Foundation                      'AgroSYS' Business Chair                      UNESCO Chair 'Foods of the World'</p>	<p>Chemistry - Health                      Chemistry, Materials and the Environment                      UNESCO Chair in 'Membrane Science Applied to the Environment'                      ChemSuD Chair 'New Chemistry for Sustainable Development'                      Balard University Foundation for Chemistry</p>

You can find out the location of all the universities and their joint research units 'UFRs\*' on the map of Montpellier: [www.crous-montpellier.fr](http://www.crous-montpellier.fr) > CROUS > CROUS EN PLAN

\* see glossary on p. 29

# 1 PRESENTATION OF THE HIGHER EDUCATION SYSTEM

## C. JOINT HIGHER EDUCATION ESTABLISHMENTS AND SERVICES IN MONTPELLIER, NÎMES AND PERPIGNAN

**COMUE**  
Languedoc  
Roussillon  
Universités

**COMUE LR**  
(Community of Universities and Establishments)  
[www.languedoc-roussillon-universites.fr](http://www.languedoc-roussillon-universites.fr)

- International Students / Researchers reception
- ESPE-LR, Higher Institute of Teaching and Education in Languedoc-Roussillon
- Languedoc-Roussillon Doctoral College
- PEPITE-LR, Innovation, Transfer and Entrepreneurship Student Centre of Languedoc-Roussillon
- Balard Chemistry Centre and Foundation
- Rabelais Biology and Health Centre
- MSH-M, Human Sciences Centre in Montpellier
- Campus Mag-LR, Campus television programme



**CROUS MONTPELLIER**  
All the services for student life  
[www.crous-montpellier.fr](http://www.crous-montpellier.fr)

- Grants
- Accommodation
- Catering
- Social welfare / health
- Culture
- International



➔ **Izly multi-service card**  
(student card, 'resto'u\*' (refectory) services card, library card, e-wallet)  
[www.carte-sup-lr.fr](http://www.carte-sup-lr.fr)

➔ **Gales-LR\* portal** (online higher education catalogue for the Languedoc-Roussillon Region): [www.formations-lr.fr](http://www.formations-lr.fr)

➔ **ENT\* digital workspace:** The ENT is an online service portal offering a single access point where students can find information, and digital tools and services related to their studies. Students can log in by going to a special web page accessible from their university site, and entering their name and password. This gives them access to customised services related to their course.

➔ **Joint university library:** [www.biu-montpellier.fr](http://www.biu-montpellier.fr)

➔ **University services for Physical Activity and Sports (SUAPS):**  
[www.sport-u-montpellier.com](http://www.sport-u-montpellier.com)

➔ **Student unions and offices:** these exist within each university; obtain details about them from the websites of the institutions concerned.



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\* see glossary on p. 29

## 2 STUDENT STUDY TRAJECTORY



### Support and accompaniment when you arrive in Montpellier, Nîmes or Perpignan

Would you like someone to meet you and help you when you arrive? CROUS Montpellier and COMUE LR offer an 'international mentoring' scheme.

You can use the scheme whether you are travelling alone or as part of an exchange programme (p. 12)

Your mentor, who will be a French or foreign student:

- Will contact you by email before you arrive
- Will welcome you at the station or airport
- Will accompany you to your accommodation
- Will help you to complete the administrative formalities, if you wish

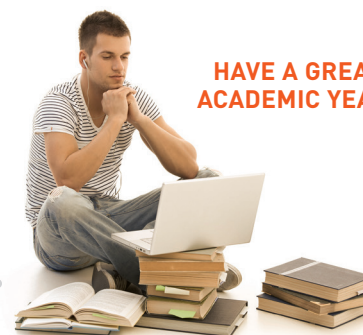
You can register for mentoring via your host university from April onwards.

[www.facebook.com/ParrainageInternationalMontpellier](https://www.facebook.com/ParrainageInternationalMontpellier)  
[www.parrainage-international.fr/](http://www.parrainage-international.fr/)



HAVE A GREAT ACADEMIC YEAR!

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## 3 ADMINISTRATIVE PROCEDURES

### A. APPLYING FOR ADMISSION: FORMALITIES TO BE COMPLETED BEFORE YOU TRAVEL TO FRANCE

The formalities to be completed in order to come and study in France are set nationally. You should start preparing for your stay well in advance.

**!** You must be able to understand the French language.  
**Teaching and examinations will be in French.**  
**Find out more from the university of your choice about the required language level (and the certified proof of your level to be provided) and see [www.ciep.fr](http://www.ciep.fr)**

If you are coming as part of an **exchange programme**, e.g. ERASMUS+, the BCI's PEE programme (*Programme d'échange d'étudiants* run by the *Bureau de coopération interuniversitaire du Québec*, formerly CREPUQ), you should ask your home university. They should find out this information from your host university.

If you are **registering individually**: procedures vary depending on your home country (EU or non-EU), the type of institution (university, institute, IUT, etc.), the type of course (languages, medicine, etc.) and the level of access (Bachelor's Degree / Master's Degree / Ph.D. Degree).

**The main procedures to be completed before confirmation of admission are: to submit an application and to obtain a visa.**

#### ➔ 1st year of Bachelor's Degree

**!** **Warning:** the deadline for submitting applications is **22nd January!**

To apply for the first year of a Bachelor's Degree, there are two possibilities:

##### • If you live abroad

- International students living in a country with the CEF procedure  
There is a mandatory procedure **for applying online for a place (DAP procedure)** on the website of the *Centre pour les Etudes en France* (CEF): [www.campusfrance.org](http://www.campusfrance.org)  
This is a quick and simple process but you are required to pay a fee.
- International students living in a country without the CEF procedure  
In countries where this procedure does not exist, you **must complete an application form** (DAP) for admission, at the cultural service of the French Embassy in the country where you live (*white form*).

- **If you live in France:** You should download the application documents from the website of the Ministry of Education (*Ministère de l'Éducation nationale*) (*green form*).
- **Online, at the following address:** [www.enseignementsup-recherche.gouv.fr/cid24146/-dossier-vert-demande-d-admission-prealable-en-premiere-annee-de-licence.html](http://www.enseignementsup-recherche.gouv.fr/cid24146/-dossier-vert-demande-d-admission-prealable-en-premiere-annee-de-licence.html)
- **On Google:** search for *dossier vert 2016*.

#### ➔ Other years of study

**!** **Warning:** the deadline for submitting applications is **31st March!** or **20th March** for DUT courses

**For other years of study, (Bachelor's 2nd year, Bachelor's 3rd year, vocational Bachelor's, Master's 1st year, Master's 2nd year, IUT and Specialised Engineering Degrees)**, applicants living abroad (outside Europe) must use the Campus France procedure. If your country does not have this system, you should apply direct to the **establishment**.

#### ➔ Doctoral schools and specialised establishments

**Applications for admission are made directly to the establishment concerned when registering for:**

- preparatory classes for the '*grandes écoles*', the French specialised universities
- the senior technicians' section (in *lycées*, *high schools*)
- university Ph.D. Degrees,
- or any other special establishment and / or establishment which recruits by means of a competitive examination, admission panel or specific qualifications.

#### ➔ Obtaining a visa


Admission to your chosen establishment will enable you to apply for a long-stay student visa.





## 3 ADMINISTRATIVE PROCEDURES

### B. OBTAINING A RESIDENCE PERMIT: FORMALITIES TO BE COMPLETED WHEN YOU ARRIVE IN FRANCE

 All foreigners aged over 18 who want to stay in France for more than 3 months must have a residence permit.

#### ➔ Long-stay student 'D' VISA (CESEDA R311-3 6°)

You have obtained a long-stay student 'D' visa for France from the French consulate / embassy in your country. This visa is marked 'CESEDA R311-3 6°'.

#### ■ Four-step procedure to be followed when you arrive in France:

1. Complete the **OFII\*** document issued by the consulate and send it by registered post with acknowledgement of receipt to **OFII\***, accompanied by a copy of the pages of your passport (identity, visa, stamp applied on entry to France).

##### **OFII (Office Français de l'immigration et de l'intégration):**

OFII Montpellier: "Le Régent" - 1st floor - 4 rue Jules Ferry - 34000 Montpellier

OFII Nîmes: 54 rue de l'Hostellerie - Ville Active - 30900 Nîmes

OFII Perpignan: 6 rue des Jotglars - 66000 Perpignan

2. Once it has received these documents, **OFII\*** registers your application and sends you an acknowledgement of receipt.

3. You will then receive a letter from **OFII\*** inviting you to undergo a medical check (this letter tells you the documents you should bring to the appointment and the tax to be paid at the appointment).

4. Once you have had your medical check, **OFII\*** sticks a **stamp into your passport** allowing you to stay in France lawfully for the whole duration of your visa. **The visa now acts as your residence permit.**

■ **Within the two months before your visa expires, you must apply for a renewal of your residence permit.**

The procedure for applying for a residence permit depends on where you are living. If you are living in:

#### • Montpellier

##### **International Students Office at COMUE-LR**

COMUE LR's international students office is the **one-stop-shop** for submitting student / researcher residence permit applications in Hérault:  
163 rue Auguste Broussonnet - 34090 Montpellier (Tram lines 1 and 4, Albert 1er stop)  
Tel.: +33 (0)4 67 41 67 87 - Fax: +33 (0)4 67 41 93 34  
Email: [accueilinternational@pres-suddefrance.fr](mailto:accueilinternational@pres-suddefrance.fr)

A team of multilingual students will be there to assist you with your application.

Open Monday to Friday

September to November: 9:00a.m. - 4:00p.m. / December to July: 1:00p.m. - 4:00p.m.

For appointments and a list of the documents to be supplied, visit the COMUE-LR website:  
[www.languedoc-roussillon-universites.fr](http://www.languedoc-roussillon-universites.fr)

#### • Nîmes

##### **The reception of the Prefecture of Gard - Immigration and Integration Office (Bureau de l'immigration et de l'intégration)**

10 avenue Feuchères - 30045 Nîmes Cedex 9

[www.gard.gouv.fr](http://www.gard.gouv.fr)

Telephone lines are open from Monday to Friday, 2:00p.m. - 4:00p.m.: +33 (0)4 66 87 59 60

Submission of applications by appointment arranged by email: [pref-etranangers-rdv@gard.gouv.fr](mailto:pref-etranangers-rdv@gard.gouv.fr)

#### • Perpignan

**One-stop-shop** for residence permits at the UPVD

**International Students Office (Bureau d'Accueil des étudiants internationaux) (BAEI)**

52 avenue Paul Alduy - BASE Building - 66860 Perpignan (Bus line 4 - Campus stop)

Tel.: +33 (0)4 68 66 20 11 - Email: [guichet-unique@univ-perp.fr](mailto:guichet-unique@univ-perp.fr)

Open September to July, Monday to Friday from 9:00a.m. -12:00a.m. and 1:30p.m. - 4:30p.m.

## 3 ADMINISTRATIVE PROCEDURES

### ➔ Other long-stay visas

If you have obtained a different type of long-stay student visa (visas marked 'residence permit to be applied for within two months of arrival' (*carte de séjour à solliciter dans les deux mois suivant l'arrivée*)): you must submit a first-time residence permit application.

### ➔ European students

European students do not have to apply for a residence permit.

### ➔ General information

■ A residence permit entitles an international student to **work** for up to 60% of the annual legal working time (i.e. for 964 hours a year).

#### ■ Warning: Type 'C' tourist visa (short-stay):

This type of visa is intended for foreign nationals who want to enter the Schengen area for tourism purposes or to participate in conferences or other events. **It cannot be used to apply for a residence permit.**

## 4 PRACTICAL INFORMATION

### A. ACCOMMODATION

Finding accommodation in Montpellier, Nîmes or Perpignan is not easy! You need to be well organised and have the funds mentioned on p. 24 available. You also need enough money to be able to pay for somewhere to stay temporarily when you arrive and to pay the costs associated with finding accommodation (a deposit, agency fees, guarantee, etc. - see p. 21).

#### ➔ CROUS public accommodation

The CROUS international students office offers accommodation in halls of residence (cités U\*) or student accommodation (for a virtual tour, see [www.crous-montpellier.fr/logement/cités et résidences](http://www.crous-montpellier.fr/logement/cites_et_residences)). Renting a room in a hall of residence costs between €177 and €244 depending on the standard of accommodation. Renting other student accommodation costs around €310 per month depending on how big it is.

You should apply for accommodation from 15th January (for the closure date see the website) on the CROUS Montpellier website: [www.crous-montpellier.fr](http://www.crous-montpellier.fr) (link on home page: apply for accommodation).

##### 1. Admission criteria

Only students who meet the following criteria will be given a place in a hall of residence:

- registered for a course at least equivalent to the 1st year of a Master's Degree or at one of the following establishments: *Grande Ecole*, preparatory course, IUT, Senior Technicians Section (except at private establishments).

Individual students should attach their application for admission, and a guarantee from a person who lives in France.

##### 2. How to submit an application

Register on the CROUS Montpellier website at [www.crous-montpellier.fr](http://www.crous-montpellier.fr) from **15th January (check the closing date on the CROUS website)**.

Once you have registered, you will receive an application pack by email, which you should print and return with the supporting documents to the following address:

CROUS de Montpellier  
TSA 14009  
59901 Lille cedex 9

**Important: this address in Lille is the only address for submitting applications and supporting documents. Applications should NOT be submitted direct to CROUS Montpellier.**



## 4 PRACTICAL INFORMATION

### 3. Application for a place in a hall of residence

You must submit your application within two weeks of receiving it, along with the supporting documents for admission:

- a photocopy of your entire passport
- a photocopy of the most recent degree qualification you obtained
- a photocopy of your most recent certificate of education (or if you do not have one, evidence of pre registration at a higher education institution in France).

You will receive a response by email once your application has been examined and depending on the admission criteria.

Places are awarded for one academic year depending on availability. If a place cannot be given immediately, students are put on a waiting list. If you are offered a place in a hall by CROUS, you must:

- pay the deposit online at [www.crous-montpellier.fr](http://www.crous-montpellier.fr) (link: bookings service) Keep the payment receipt, which you will be asked to show when you sign your rental agreement at the international students service.
- provide a guarantee from a person living in France

*NB: If you do not have anyone living in France to be guarantor, you can pay a CLE (caution locative étudiante (student rental bond)), which is a guarantee enabling students without a personal guarantor to access accommodation. The CLE is managed by CROUS.*

*For further information visit [www.crous-montpellier.fr](http://www.crous-montpellier.fr) / logement / Aides au logement*

### Service accueil international du CROUS (international students office)

Address: 2 rue Monteil - 34033 Montpellier cedex 1 (Tram line 1, Boutonnet stop)

Opening times: Monday, Tuesday, Thursday and Friday from 10:00a.m. to 12:00a.m.  
and from 1:00p.m. to 4:00p.m. / Closed on Wednesdays.

Tel.: +33 (0)4 67 41 50 38 - [international@crous-montpellier.fr](mailto:international@crous-montpellier.fr)

Applications are examined on the basis of level of study, date of submission or reception by post, and the number of places available.

Even if you meet these conditions, CROUS cannot guarantee that it will be able to offer you accommodation because of the limited number of places available

### ➔ Going into private accommodation

#### ■ Websites of CROUS Montpellier and CRIJ\* Languedoc-Roussillon

##### • Montpellier

You can find private offers of accommodation (with no agency fees) on:

[www.lokaviz.fr](http://www.lokaviz.fr)

[www.logement.informationjeunesselr.fr](http://www.logement.informationjeunesselr.fr) (you can also download a very comprehensive accommodation guide from here).

##### ■ Le Phare

##### • Montpellier

Le Phare is a reception point for international students looking for accommodation. Multilingual students are on hand to assist students with finding private accommodation.

Open in September and October, Monday to Friday from 9:00 to 16:00.

Address: COMUE LR - 163 rue Auguste Broussonnet - 34090 Montpellier  
(tram lines 1 and 4, Albert 1er stop) - Tel. +33 (0)4 67 41 67 94.

#### ■ Help with accommodation costs

##### • The Caution Locative Etudiante (student rental bond)

This is a government guarantee that enables students who have an income but do not have a family member, friend or bank that can act as guarantor, to access accommodation.

Apply at: [www.portail-vie-etudiante.fr](http://www.portail-vie-etudiante.fr)

##### • La Clé Montpellier Logement Etudiants

Assistance from the City of Montpellier for students aged 18 to 30 towards the first month's rent in the form of a repayable advance of up to €500 (including charges), that is interest-free and not subject to application fees.

You can claim it if you are a student in higher education and have signed a private rental agreement in the last two months in the Montpellier district (*commune de Montpellier*).

Apply at: [www.montpellier.fr](http://www.montpellier.fr)

## 4 PRACTICAL INFORMATION

### ➔ Student accommodation service (*Espace Logement Etudiant*)

#### • Montpellier

This information service enables you to search for accommodation and complete the administrative procedures related to the accommodation you have found.

#### **Espace Logement Etudiant**

From August to October at Corum - Salon du Belvédère - Esplanade Ch. de Gaulle - Montpellier

[www.espace-etudiant.com](http://www.espace-etudiant.com)

#### • Perpignan

[www.bijperpignan66.fr](http://www.bijperpignan66.fr)

### ➔ Temporary accommodation

#### ■ Youth hostel

##### • Montpellier

Cost per night: €20.60 (including breakfast).

Bookings can be made from abroad.

Address: Impasse de la Petite Corratierie - 34000 Montpellier

Tel. +33 (0)4 67 60 32 22 - Fax: + 33 (0)4 67 60 32 30 - [www.fuaj.org/Montpellier](http://www.fuaj.org/Montpellier)

##### • Nîmes

Address: 257 chemin de l'auberge de jeunesse - 30900 Nîmes

Tel. +33 (0)4 66 68 03 20- [www.hinimes.com](http://www.hinimes.com)

##### • Perpignan

Address: Allée Marc Pierre, Parc de la Pépinière - 66000 Perpignan

Tel. +33 (0)4 68 34 63 32 - Fax: +33 (0)4 68 51 16 02 - [www.hifrance.org](http://www.hifrance.org)

### ➔ Deposit and guarantee

#### ■ Deposit

When you sign your rental agreement, you have to pay a deposit (*dépôt de garantie*). This sum is used to cover any instances where the tenant fails to meet his or her obligations (repair costs, etc.). This deposit cannot be more than one month's rent (excluding charges) and must be returned within two months of the return of the keys (for **unfurnished** rental properties).

#### ■ Guarantee

To rent accommodation you also have to provide a guarantee, which is a document signed by a person living and working in France. This person acts as your guarantor by agreeing to pay any rent that you fail to pay.



If you pay rent in advance for several months, you **SHOULD ALWAYS** request a receipt from the landlord of the property.

### ➔ Housing benefits

APL (*Aides Personnalisées au Logement*) and ALS (*Allocations de Logement à caractère Social*) are types of housing benefit paid by the *Caisse d'Allocations Familiales*. You can apply online for Montpellier at: [www.montpellier.caf.fr](http://www.montpellier.caf.fr) and for Perpignan : [www.caf.fr](http://www.caf.fr)

### ➔ Home insurance

You must take out multi-risk home insurance when renting an unfurnished property and this insurance is strongly recommended if you are renting furnished accommodation. This insurance covers you against the risks of fire, water damage, explosions, liability, theft, etc.

Besides the traditional insurers (insurance companies and mutuals), some banks also offer insurance at prices compatible with student means.



### B. HEALTH

#### ➡ Social Security registration

You are registered for social security when you register at your educational establishment. This is mandatory for non-European students.

Cost: €215 (2015-2016 rate)

To benefit from 'student social security', students must be **under 28 years of age** and be registered at an approved higher education institution for at least 3 months.

Under certain conditions, **students over 28 years of age** benefit from universal medical cover (CMU, *Couverture Médicale Universelle*) and pay an annual contribution to the *Caisse Primaire d'Assurance Maladie* medical insurance fund.

Contact the organisations responsible for student social security cover for further information.

**Students who are nationals of the European Economic Area** are exempt from this requirement if, for the entire academic year, they hold a European health insurance card (or a temporary certificate for this).

#### ➡ Additional mutual cover

Social security reimburses on average 60% of medical costs. Alongside this mandatory scheme there are also **student mutuals** that enable you to top up this cover so that healthcare is completely free. Cost: from €50 to €500 depending on the mutual and the level of cover.

The advantage of this is that it also provides public liability cover which, in many cases, is mandatory.

#### **Students with grants from the French Government (BGF) or foreign governments (BGE)**

Students on grants who are covered by 'student social security' are exempt from paying the social security contribution. For these students, Campus France will reimburse the amount paid for mandatory subscription to a student mutual up to a maximum of €264 on presentation of evidence of the payment of the contribution for the current year.

Students who do not meet the conditions for joining the 'student social security' scheme are covered directly by Campus France. The Campus France social cover is for individuals only and does not cover a student's family.

**The two bodies responsible for managing the student social cover are:**

LMDE, La Mutuelle des Etudiants: [www.lmde.fr](http://www.lmde.fr)

MEP, La Mutuelle des Étudiants de Provence: [www.mep.fr](http://www.mep.fr)

#### ➡ Preventive medicine

There are teams of doctors, nurses and social workers working at the universities. Ask at your university if you would like to meet them.

#### ➡ Disabilities

There are support measures in place for students with disabilities at the three universities in Montpellier. Contact the relevant representative, or visit the website of each university for more information.

Montpellier University: [handiversite@umontpellier.fr](mailto:handiversite@umontpellier.fr)

Paul Valéry University Montpellier 3: [etud.handi@univ-montp3.fr](mailto:etud.handi@univ-montp3.fr)

Nîmes University: [handicap@unimes.fr](mailto:handicap@unimes.fr)

University of Perpignan Via Domitia: [baeh@univ-perp.fr](mailto:baeh@univ-perp.fr)

ENSCM: [scolarite@enscm.fr](mailto:scolarite@enscm.fr)

CROUS also offers around a hundred places in specially adapted accommodation for people with disabilities.

For more information: [www.crous-montpellier.fr](http://www.crous-montpellier.fr) > [Action sociale - santé / handicap](#)

In this section, students with restricted mobility can fill in an application form for specially adapted accommodation, in which they can explain the adaptations they require. CROUS can then offer them the most suitable accommodation. Applications can be submitted throughout the year.

#### ➡ Social assistance

There are CROUS social workers on hand for students to talk to at CROUS and at the university sites. They can help students with social, emotional or financial problems by providing listening, support, information, securing financial assistance, and taking preventive action.

#### **CROUS Montpellier social service**

Tel. +33 (0)4 67 41 50 28 - [service.social@crous-montpellier.fr](mailto:service.social@crous-montpellier.fr)

## 4 PRACTICAL INFORMATION

### C. BUDGET

#### ► Obligation of resources

French law requires that international students demonstrate that they have sufficient resources to cover living costs of €615 per month.

The existence of these resources can be proven by:

- A statement of grant,
- A standing order from abroad (officially certified by the bank's stamp),
- Bank statements for the last three months showing the monthly transfers (of €615/month) or a bank statement stamped, signed and dated in the last three months showing a credit balance equal to at least three months of the required resources.

The €615 per month is a minimum. The first month can cost up to €1800 (deposit for accommodation, insurance, mutual contribution, etc.).

The cost of registration at the university varies depending on the level of study: €184 for students on Bachelor's Degree courses, €256 for students on Master's Degree courses, and €391 for students on Ph.D. Degree courses (2015-2016 rate).

#### ► Monthly budget

This approximate monthly budget is valid for a single student not living in a university hall of residence, i.e. for most students.

Rent (including charges)	€400
Meals	€200
Travel	€30
Academic supplies	€20
Leisure	€100
Internet	€20
Mobile phone	€30
<b>Total</b>	<b>€800</b>



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#### ► Opening a bank account

Opening a bank account is highly recommended, particularly for receiving some types of aid paid by bank transfer.

##### List of supporting documents required:

- evidence of address (showing exact address),
- certificate of university enrolment,
- copy of passport and visa.

## 4 PRACTICAL INFORMATION

### D. CATERING

A varied and balanced range of meals is available at a low price: €3.25 per meal.

Located at the heart of the study sites, CROUS university restaurants and cafeterias offer a fast and good value range of catering options suited to the needs of students.

Details of these places to eat are available on [www.crous-montpellier.fr](http://www.crous-montpellier.fr)



100% CROUS  
FOR YOU

Cafétéria Saint Charles

### E. TRANSPORT

#### ■ In Montpellier

Bicycle, tram, bus: Transports de l'Agglomération de Montpellier (TAM) offer a variety of fare options and season ticket types for getting around. For more information, visit [www.montpellier-agglo.com](http://www.montpellier-agglo.com)

#### ■ In Nîmes

In Nîmes, the city-wide bus service is provided by TaNgo. Buses and a tram-bus line serve the city daily until 9:00p.m. (the tram-bus runs until midnight). [www.tangobus.fr](http://www.tangobus.fr)

#### ■ In Perpignan

The city of Perpignan and the surrounding area offer various different modes of transport to make it easier for you to get around. For more information see: [www.ctmp Perpignan.com](http://www.ctmp Perpignan.com) and [www.bip-perpignan.fr](http://www.bip-perpignan.fr)

### F . PASS' CULTURE: A GREAT SCHEME

#### ■ The Pass'Culture in Montpellier

CROUS Montpellier offers all students of up to 30 years of age a card giving them access to a rich and varied set of cultural experiences at exceptional prices: the Pass'Culture.

The pass costs €9. It enables you to buy cinema tickets for €3.90 and tickets for shows and concerts for €5 to €10 (subject to availability).

For more details: CROUS de Montpellier

Tel. +33 (0)4 67 41 50 96 - [pass.culture@crous-montpellier.fr](mailto:pass.culture@crous-montpellier.fr)

[www.crous-montpellier.fr](http://www.crous-montpellier.fr)



#### ■ Campus Culture in Nîmes

For just €7, students in Nîmes can benefit from reduced price tickets for concerts, the cinema or the theatre, plus entry to the city's many museums and attractions. They can also buy books, CDs or films at preferential prices.

Examples: €5 per ticket for the Théâtre de Nîmes, €4 for entry to the Forum in the city centre, €3.30 for entry to the Sémaphore, etc.

For more details contact the City of Nîmes youth service (ORLOJ)

Tel. +33 (0)4 66 27 76 86 - <http://orloj.nimes.fr>

#### ■ The Pass'Culture in Perpignan

For just €9, Perpignan's Pass'Culture gives students access to cultural events in Perpignan and the surrounding area at very advantageous prices.

The Pass'Culture offers the following prices: Castillet cinema: €3, Institut Jean Vigo: €3, Théâtre de l'Archipel: €5, Jazzebre: from €2 to €15, USAP: €5, Festivals: 50% discount

For more details: University of Perpignan Via Domitia

One-stop-shop - BASE Building - Open Monday to Friday from 13:30 to 16:30.

Tel. +33 (0)4 68 66 20 11 - [pass-culture@univ-perp.fr](mailto:pass-culture@univ-perp.fr)

Facebook: Pass'Culture UPVD - Twitter: Pass'Culture UPVD

## G. DOCUMENTS TO BE SUPPLIED FOR ADMINISTRATIVE PROCEDURES

### ACCOMMODATION

#### 1. Guarantee:

- Passport
- Guarantor's identity document
- The guarantor's three most recent pay slips and tax statement
- Evidence of the guarantor's address (e.g. electricity or telephone bill)
- Full bank details (for the tenant and guarantor)

#### 2. Multi-risk home insurance

### BANK

- Evidence of address (rent receipt or rental agreement)
- Passport with visa

### HOUSING BENEFIT (CAF)

- Completed application form
- Full bank details

### OFFICE FRANÇAIS DE L'IMMIGRATION ET DE L'INTÉGRATION (OFII)

- Passport with visa and entry stamp
- Completed OFII document (document issued by the consular officials with the visa)

### ADMINISTRATIVE REGISTRATION AT THE HIGHER EDUCATION INSTITUTION

- **Original passport and photocopy of passport** showing the student visa (non-EEA) or residence permit
- Completed **application for registration**
- **Acceptance letter or email from the host higher education institution**
- **Original birth certificate (extract from the register of births)** translated into French plus one photocopy
- For students with grants: **photocopy of evidence of award of the grant**
- **For entry into 1st year of Bachelor's Degree: original certificate of the qualification** needed for access to a university in your home country, accompanied by a **translation by a consular service or by a certified translator** plus one photocopy
- **For all other levels of study: in addition to a high school certificate, present the original of your Degree certificate** needed for access by equivalence with the **official translation** and a photocopy.

### SOCIAL SECURITY REGISTRATION

- Birth certificate translated into French

## H. GLOSSARY

**BAC:** Baccalaureate

**BDE:** Student Office

**CAF:** Caisse d'Allocation Familiale (family benefits fund/office)

**CMU:** Couverture Maladie Universelle (universal health cover)

**COMUE:** (formerly PRES) Community Of Universities and Establishments in Languedoc-Roussillon

**CPAM:** Caisse Primaire d'Assurance Maladie (primary medical insurance fund/office)

**CRIJ:** Regional Youth Information Centre

**CROUS:** Centre Régional des Œuvres Universitaires et Scolaires

(provider of catering and other services to education)

**ENT:** Espace Numérique de Travail (digital workspace) for the Languedoc-Roussillon Region

**MDE:** Maison des Etudiants (equivalent to a student union)

**OFII:** Office Français de l'Immigration et de l'intégration

**PHARE:** Point Hébergement Accueil et Recherche de logement pour les Etudiants Internationaux

(accommodation service for international students)

**RIB:** Slip showing your full bank details

**SAMU:** Ambulance service

**UFR:** Teaching and Joint Research Unit

### ■ Abbreviations

**BU:** University library

**CAFÉT':** Cafeteria

**Cité U:** University hall of residence

**Coloc':** Joint rental

**Fac:** Faculty = UFR = Teaching and Joint Research Unit

**RU or resto'U:** Refectory

**Tram':** Tram

**RDV:** Appointment



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NB: Remember to bring several originals and photocopies of each of these documents and several identity photos.



# CONTACTS



## CROUS MONTPELLIER

### Service accueil international (international student office)

2 rue Monteil - 34033 Montpellier - Tel. +33 (0)4 67 41 50 38  
international@crous-montpellier.fr - [www.crous-montpellier.fr](http://www.crous-montpellier.fr)



## COMUE LR

### Service Accueil International Étudiants/Chercheurs (international student office)

163 rue Auguste Broussonnet - 34090 Montpellier  
Tel. +33 (0)4 67 41 67 87 - [accueilinternational@pres-suddefrance.fr](mailto:accueilinternational@pres-suddefrance.fr)  
[www.languedoc-roussillon-universites.fr](http://www.languedoc-roussillon-universites.fr)



## MONTPELLIER UNIVERSITY

### Direction des Relations Internationales - Service Mobilité (international relations department - mobility service)

163 rue Auguste Broussonnet - 34090 Montpellier  
Tel. + 33 (0)4 34 43 23 23 - [mobility@umontpellier.fr](mailto:mobility@umontpellier.fr) - [www.umontpellier.fr](http://www.umontpellier.fr)



## PAUL VALÉRY UNIVERSITY MONTPELLIER 3

### Service des Relations Internationales (international relations service)

Bureau 209 - Route de Mende - 34199 Montpellier cedex 5  
Tel. + 33 (0)4 67 14 21 31 - [www.univ-montp3.fr](http://www.univ-montp3.fr)



## NÎMES UNIVERSITY

### Service des Relations Internationales (international relations service)

Rue du Dr. Georges Salan - 30021 Nîmes cedex  
Tel. +33 (0)4 66 36 45 61 - [international@unimes.fr](mailto:international@unimes.fr) - [www.unimes.fr](http://www.unimes.fr)



## UNIVERSITY OF PERPIGNAN VIA DOMITIA

### Service Universitaire des Relations Internationales (international relations service)

52 avenue Paul Alduy - Bât. A RDC - 66860 Perpignan  
Tel. +33 (0)4 68 66 22 18 - [sec-suri@univ-perp.fr](mailto:sec-suri@univ-perp.fr) - [www.univ-perp.fr](http://www.univ-perp.fr)



## MONTPELLIER SUPAGRO

### National Institute of Higher Education in Agricultural Sciences

### Service relations internationales et langues

2 place Pierre Viala - 34060 Montpellier cedex 2  
Tel. +33 (0)4 67 61 70 27 - [direction-sril@supagro.fr](mailto:direction-sril@supagro.fr) - [www.supagro.fr](http://www.supagro.fr)



## ÉCOLE NATIONALE SUPÉRIEURE DE CHIMIE DE MONTPELLIER (MONTPELLIER HIGHER NATIONAL INSTITUTE OF CHEMISTRY) Service de la vie étudiante

8 rue de l'Ecole Normale - 34296 Montpellier cedex 5  
Tel. +33 (0)4 67 14 43 24 - [reliinter@enscm.fr](mailto:reliinter@enscm.fr) - [www.enscm.fr](http://www.enscm.fr)